

Governance Select Committee (Chairman – Councillor N Avey)

Work Programme 2016/17

Item	Report Deadline/Priority	Progress/Comments	Programme of Meetings
(1) Review of the Elections May and June 2016	29 September 2016	Review of the processes for the EU Referendum, District Council and Parish Council Elections COMPLETED	5 July 2016; 29 September; 29 November; 31 January 2017; and 4 April
(2) Review of Public Consultations	5 July 2016	Annual Review - COMPLETED	
(3) Key Performance Indicators (KPIs) 2015/16 - Outturn	5 July 2016	Governance indicators only - COMPLETED	
(4) Key Performance Indicators (KPIs) 2016/17 - Quarterly Performance Monitoring	Q1 – 29 September 2016 Q2 – 29 November 2016 Q3 – 31 January 2017	Governance indicators only. Q1 and Q2 have been completed.	
(5) Development Management Chair and Vice-Chair's Meeting	TBA	To receive feedback from meetings of Chair and Vice-Chair of the Area Planning and District Development Management Committees. This group had met on 4 October 2016.	
(6) Equality Objectives 2012-2016 - Outturn	5 July 2016	COMPLETED	
(7) Equality Objectives 2016-2020 - 6 monthly reporting	Q2 – 29 November 2016	Q4 at July 2017 meeting.	
(8) Annual Equality Information Report 2016	29 September 2016	COMPLETED	

(9) Corporate Plan Key Action Plan 2015/16 - Outturn	5 July 2016	Governance actions only - COMPLETED	
(10) Corporate Plan Key Action Plan 2016/17- Quarterly reporting	Q1 – 29 September 2016 Q2 – 29 November 2016 Q3 – 31 January 2017	Governance actions only. Q1 and Q2 have been completed.	
(11) Review of the Operation of the Council's Petitions Scheme	TBA		
(12) Analysis of Compliments and Complaints procedures data in identifying trends	TBA		
(13) Review of enforcement activity across the services of the Governance Directorate	4 April 2017	This item will include Planning Enforcement but corporate and benefit fraud as well, within the Governance remit.	
(14) Invitation to Essex County Council Highways for a single item meeting to discuss their consultation work on District planning applications	31 January 2017	This particular meeting will be held in the Council Chamber	
(15) Building Control	TBA		